

REDI HELP SERVICE CONFIRMATION

5910 West Burnham Street, West Allis, WI 53219

Phone 414-727-7011 Fax 414-727-7014 RediHelp.net

____ NEW APPLICATION

____ MODIFICATION TO ORIGINAL APPLICATION

DATE	CREDIT REQUIRED	FEDERAL TAX I.D. (EIN #)		
Client Information				
Business Name	Business Phone Number	Business Fax Number		
Street Address	City	State		
Business Credit Info				
Principal(s) Authorized Officer(s)		Title(s)		
Person to Contact Regarding the Account (A/P Contract)		Clients Primary Business/Service		
BIF Subsidiary, Name of Parent Company		Annual Sales(\$)	SIC Code	
Tax Exempt Number	# of Years in Business	DUNS Number		
Bank References				
Bank Name	Contact	Phone #	Account #	
Bank Address	City	State	Zip	
Trade References				
Name	Address	City	State	Phone #
If The Client Job Site Is In Another Location Please Complete This Section				
Job Site Name	Address	Contact Person	Phone Number	
Directions of Job Site				
Travel Time From Branch	Public Transport Route	Are Purchase Orders Required	If Yes How Often?	
Job Duties				
(Job #1) Description of Duties				
Equipment Needed				
Workers Comp Code	Employee Job Title	Bill Rate	Pay Rate	
(Job # 2) Description of Duties				
Equipment Needed				
Workers Comp Code	Employee Job Title	Bill Rate	Pay Rate	
(PLEASE ATTACH ADDITIONAL PAGE IF MORE THAN 2 JOB DUTIES ARE LISTED) PLEASE NOTE: THIS SERVICE CONFIRMATION IS SUBJECT TO THE TERMS AND CONDITIONS PRINTED ON PAGE TWO OF THIS FORM Photographic/facsimile, copies of this Agreement may be used in lieu of the original for any purpose.				
RediHelp Authorized Signature		Print Name & Title		Date
Client Authorized Signature		Print Name & Title		Date

Redi Help Client Agreement

This document confirms the agreement that I and our company (customer) have with Redi Help, Inc and functions as an Addendum to the Redi Help (company) Service Confirmation.

Employment, Fees and Charges

Redi Help is not an Employment Agency and assigned employees are direct employees of Redi Help. In consideration of the service provided and the resulting expenses for Redi Help of recruiting, advertising, testing, screening and other administrative expenses, client agrees not to directly or indirectly hire any Redi Help Employees for a period of 90 days from date of completion of assignment. The client shall not induce a Redi Help employee to quit Redi Help and work for another employment contractor at the same client location. If a client desires to hire an assigned employee the client acknowledges the considerable cost by Redi Help to maintain its employee base, accordingly, the client will consult with Redi Help to establish a manner which Redi Help is to be compensated for its expense.

Redi Help and our employees agree to comply at all times with the rules, regulations and policies as designated in advance to Redi Help and our employees, for the duration of this agreement.

Redi Help employees shall not be allowed to handle any cash or negotiables without written consent of Redi Help.

I (client) understand that Redi Help is committed to maintaining a safe working environment for all employees. Due to the nature of temporary assignments, workplace hazards will vary. I (client) understand that since I (client) control the job site and directly supervise safety during the job shift, we (client) will take the lead in identifying potential hazards and provide Redi Help employees with any appropriate safety briefing/s, training, rules and safety equipment beyond what Redi Help provides prior to the start of any work shift. I (client) will require Redi Help employees to employ all appropriate safety equipment and techniques and rules while on the job site. I (client) will identify to Redi Help and keep current any appropriate safety briefing/s, training, rules and safety equipment requirements related to work at our site/s. If I (client) observe any work site safety violations by Redi Help employees we (client) will correct it on the spot, and will report the event to Redi Help.

Redi Help employees shall not operate automotive or other hazardous equipment or engage in extra hazardous activities which might give rise to claims for property damage or public liability damage claims unless agreed to in advance in writing by Redi Help. If agreed to, it is understood that the client shall accept full responsibility for property, bodily injury, personal or public liability damages and claims resulting from operation of client's automotive or other equipment or extra hazardous activity by a Redi Help employee, and shall hold Redi Help, its employees and agent/s harmless for any damages; if any.

Redi Help employees shall not be permitted to work at a clients site without all the proper safety equipment employed.

Redi Help employees are covered by Workman's Compensation Insurance. However, no employee of Redi Help shall be permitted by or directed by the client to work in any manor, place and/or employment which is unsafe. The client accepts responsibility for any injuries to employees in whole or in part from such unsafe activities or conditions and agrees to hold Redi Help harmless from any claims arising from such injuries. Further, the client shall indemnify and hold Redi Help harmless from any claims and demands arising out of the Occupational Safety and Health Act as it relates to premises owned or controlled by the client and to which Redi Help Employees are assigned.

The fee for services performed by Redi-Help employees shall be billed at the rate indicated in the applicable purchase order and or Service agreement, plus appropriate additions as outlined below:

A. The straight time rate is applied to the first five (5) days worked in the standard week. Hours exceeding eight (8) per day and/or forty (40) per week will be billed at the overtime rate specified in the applicable purchase order and or Service agreement.

B. Authorized travel by Redi Help personnel for the benefit of the client in conjunction with work assignments shall be billed as a direct expense. Mileage shall be billed at the rate of eighty cents (\$.80) per mile. Such reimbursement shall be in addition to the hourly rate.

C. All hourly fees will be billed weekly on applicable invoices and the terms of payment shall be 7 days, net. Invoices for special events or snow removal may be billed daily.

D. Minimum billing shall be four (4) hours per employee per day.

Collection

If the invoice or any part thereof not paid by customer when due, customer shall pay interest at the maximum legal rate on such sums from the date due until paid in full. **If Redi Help engages a collector or an attorney to collect the service fee or any portion thereof customer shall pay usual and customary collector's or attorney's fees whether or not legal action is instituted and any and all Redi Help collection costs and expenses including court costs and discovery and administrative expenses if legal action commenced.**

Please thoroughly review your time card entries, once approved by you we pay our employees based on your submittal.

Questions? Please call us 414-727-7011 Thank You!